

MAILAM Engineering College

Mailam (Po), Tindivanam (Tk.), Villupuram (Dt.) Pin: 604 304

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai and
Accredited by NAAC with 'A' Grade, NBA, New Delhi & TATA Consultancy Services (TCS)

Phone: 04147-241551, 04147-241515 Fax: 04147-241552

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: MEC/IQAC/2024-21

17.10.2024

To

All the members of IQAC,
Mailam Engineering College,
Mailam.

Dear Sir / Madam,

Sub: Internal Quality Assurance Cell (IQAC) – 21st meeting to be held on 19th October 2024 (Saturday) – Intimated – Reg.

I wish to inform you that the 21st meeting of the Internal Quality Assurance Cell (IQAC) of Mailam Engineering College will be held on 19th October 2024 (Saturday) at 10 am in the Conference hall, MEC.

The Agenda for the meeting is listed below:

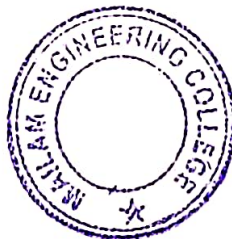
1. Action follow-up for the previous 21st IQAC meeting
2. Various ongoing academic activities and performance in the university examinations
3. Students developmental activities
4. Faculty Development activities
5. Placement training and career counseling
6. R & D activities
7. Societal activities
8. NAAC AQAR Submission
9. Any other issues

Members are requested to attend the meeting and participate in the deliberations.

Thanking you,

Dr.T.Priyadarshini

Coordinator / IQAC



Dr.R.Rajappan

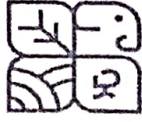
Principal of MEC &

Chairperson of IQAC.

Dr. R. RAJAPPAN, Ph.D.

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

19.10.2024

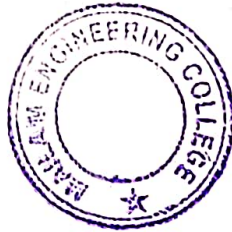
Dear sir / Madam,

**Sub: Internal Quality assurance cell (IQAC) – 21st meeting held on 19th October 2024 (Saturday) –
forwarding minutes – Reg.**

Minutes of 21st Internal quality assurance cell meeting held on 19th October 2024 (Saturday) are
forwarded herewith.

Dr.T.Priyadarshikadevi

Coordinator / IQAC



Dr.R.Rajappan

Principal of MEC &

Chairperson of IQAC

Dr. R. RAJAPPAN, Ph.D.

Principal

Mailam Engineering College

Mailam - 604 304, Villupuram (Dt.)

To

- i) The Members of IQAC
- ii) Administrative Officer
- iii) IQAC File



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Minutes of 21st IQAC Meeting

Date : 19.10.2024

Venue : Conference Hall

Time : 10.00 am – 12.00 pm

Chairperson: Dr.R.Rajappan, Principal

Members Present: (As in the annexure)

Dr.T.Priyarthikadevi, Coordinator / IQAC briefed the goals, objectives, strategy, functions, benefits, Follow-ups, roles and responsibilities of members of the institution and also presented the report. She listed the agenda for the meeting and also invited the members to share their views.

1. Action follow-up for the 20th IQAC meeting

The action Taken report for the previous IQAC meeting was briefed by the IQAC coordinator Dr.T.Priyarthikadevi, The coordinator also mentioned the targets achieved and the constraints to comply with some of the suggestions with full effectiveness. (As in the annexure)

S.No	Points Discussed	Action taken
1	Feedback from Stakeholders	Feedbacks has been Collected from more number of Parents, Stakeholders and alumnus
2	Infrastructure Development	New block construction is in progress.
3	Sports Day and Achievers Day	Sports day and Achievers day was successfully conducted in the month of june and july.

4	Seminars and Workshops	More number of seminars and workshops have been organized for enriching the students knowledge
5	Technical and Non-Technical events	Various Programs have been organized
6	Students Participation & Achievements	Our students has participated and won Various prizes in inter and intracollege competitions.
7	Placement & Training Programs	Through consistent Effort and Training, We are maintaining good placement records.
8	Club Establishment	New Clubs like artistic pioneer club have been established.
9	NPTEL Course	Some of our students and faculties have done NPTEL online certifications and cleared the exam.

2. Various academic activities and performance in the university examinations

- IQAC chair summarized the results of the previous academic year.
- Feedbacks from Stakeholders has been analyzed and reviewed for further improvements.
- Planning to conduct the value added courses to fulfill and to enrich the student's technical skills.
- Based on the anna university performance, educational tour will be arranged. Last year students went for an tour, this year also we are arranging educational tour to them.

3. Students developmental activities

- On part of silver jubilee celebration, planning to conduct various technical events for encouraging student's participation.
- Students are encouraged to participate in national level competitions like TCS codevita, Youhtalk, Learnathon, and Hackathon.
- Planning to conduct technical seminars and workshops in the upcoming days.

4. Faculty Development activities

- Faculties are instructed to register for their research work.
- Faculties are instructed to do online certification course.
- Planning to conduct Professional Development Programs and faculty development programs for faculty members in the upcoming months.
- Faculties are encouraged to participate FDP's, Conferences, workshops and other programs in other colleges by providing financial supports to them.
- Planning to conduct National Level Conference for faculties, Research Scholars and Students, Also many of our faculties have participated and presented papers in international conferences.

5. Placement training and career counseling

- The placement officer summarized the placement details in meeting.
- The placement training was given to the second and third year students through FACE & Innovative Technologies.
- The placement officer explains about various initiatives taken through placement cell.
- The Placement achievements of the Institute were discussed in the meeting.

6. R & D Activities

- The R & D coordinator explained about the proposals submitted for fundings and other research oriented activity.
- To encourage Research and development activities, various initiatives have taken. The R & D coordinator explained about this.
- All the faculties are instructed to publish at least two papers per academic year and file research patent.
- Through R & D club we have encouraged students to Participate and do a realtime projects.

7. Societal Activities

- Planning to conduct more number of NSS Camp, blood donation camp, Eye checkup camp in various villages.

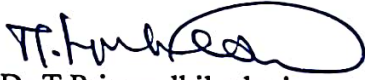
8. NAAC AQAR Submission

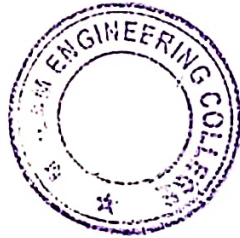
- The IQAC coordinator explained about the NAAC AQAR Submission procedure, and fixed deadline for documents submission.
- Each criterion coordinators are asked to prepare their annual reports for submission.

9. Other Activities

- Various Programs have been organized including technical and non-technical events.
 - Various important days have been celebrated and yet to celebrate.
 - IQAC Chairperson suggested to give more importance to institution distinctiveness.
-
- ✓ Principal and Chairperson of IQAC thanked all the members of IQAC for their participation and active involvement in the discussions.
 - ✓ Dr.T.Priyarthikadevi, Coordinator/IQAC finally thanked all the members of IQAC for their valuable suggestions given for the further improvement of quality standards of MEC.



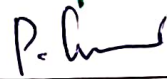
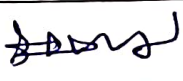

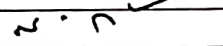


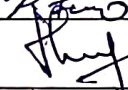
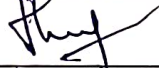

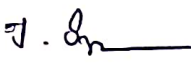
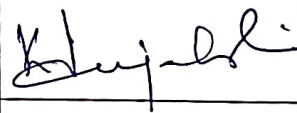
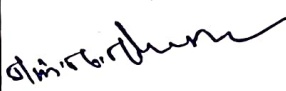

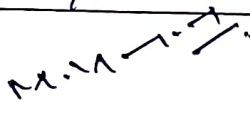

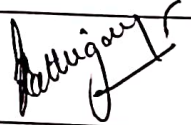


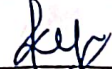
Thanking you,


Dr. T. Priyarthikadevi
IQAC Coordinator




Dr. R. Rajappan
Chairperson &
Principal of IQAC
Dr. R. RAJAPPAN, Ph.D.
Principal
Mailam Engineering College
Mailam - 604 304, Villupuram (Dt.)

MEMBERS PRESENT

SL.NO	COMPOSITION	NAME WITH DESIGNATION	SIGNATURE
1	Management Representative	Dr.S.Senthil Director / Mailam Group of Institutions	
2	Chairperson Head of the Institution	Dr.R.Rajappan Principal / MEC	
3	Senior Faculty Members	Dr.P.Satheesh Kumar Placement Officer/MEC	
		Dr.S.Balasubramanian, CoE/MEC	
4	Senior Administrative Officer	Mr.T.Sivanandham Administrative Officer/MEC	
5	Head of the Departments (Members)	Dr.N.Muralikrishnan, HOD/EEE	
		Dr.S.Ganesan, HOD/ECE	
		Dr.R.Mariappan, HOD/MCA	
		Dr.K.S.Johnsirani, HOD/CIVIL	
		Dr.S.Vandaarkuzhali, HOD/MECH.	
		Dr.S.Kalaivany, HOD/IT	
6	Teacher Representative (Member)	Mrs.J.Suganya-ASP/ECE	
7	Teacher Representative (Member)	Mrs.K.Rajalakshmi-ASP/MBA	
8	Teacher Representative (Member)	Mr.M.Rajeshkumar-ASP/MCA	
9	Teacher Representative (Member)	Dr.K.Dhanasekaran, Prof/ECE	
10	Teacher Representative (Member)	Dr. Vijayaragavan., Prof/EEE	
11	Teacher Representative (Member)	DR.G.Premsunder, Prof/EEE	
12	Teacher Representative (Member)	Mr.Karthikeyan, AP/Physics	
13	Member	Dr.P.Remya, Prof/Chemistry Students Counselor	
14	Member	Mr.S.Kadhiresan, Librarian/MEC	
15	Member	Mr.K.Loganathan, Dy. warden	

16	Member	Mr.R.Premkumar, PED/MEC	<i>R.P.</i>
17	Member	Mr.K.Raghu, Sr.Site Engineer	<i>K.R.</i>
18	Industry Representative (Member)	Mr.B.Ezhilavan, CEO, VEI Technologies	<i>B.E.</i>
19	Academic Expert	Dr.A.Murugan, Professor/SRM University	<i>A.M.</i>
20	Members from Student	Sowmiya T.N, IV/IT	<i>Sowmiya T.N</i>
		Surya.R, IV/MECH.	<i>Surya R.</i>
21	Members from Alumni	S.Sakthi, System Engineer @ TCS	<i>S.Sakthi</i>
22	Member from Parent	Mr.R.Selvam	<i>R.Selvam</i>
23	IQAC Coordinator	Dr.T.Priyaradhikadevi HOD/CSE	<i>T.P.</i>